

MBA Prerequisite Options Waiver by Challenge Exam

(EMB 400 and EMB 500 Level Foundation Courses Will Be Discontinued After Fall 2008)

Topic Area	Undergraduate Courses	Graduate Foundation Course ¹	Undergraduate Foundation Course ²	Challenge Exam ³	Non-Credit Competency ³ Course
Accounting	Principles of Accounting I & II	EMB 501 – Accounting Concepts	EMB 401 – Accounting Concepts	Available through Office of Continuing Studies	Available - Register through Continuing Studies
Economics	Principles of Economics I & II	EMB 502 – Economics Concepts	EMB 402 – Economics Concepts	Available through Office of Continuing Studies	Available - Register through Continuing Studies
Finance	Managerial Finance	EMB 503 - Financial Concepts	EMB 403 - Financial Concepts	Available through Office of Continuing Studies	Available - Register through Continuing Studies
Statistics/QM	Statistics I & Elements of Business Calculus	EMB 504 – Statistical Concepts	EMB 404 – Statistical Concepts	Available through Office of Continuing Studies	Available - Register through Continuing Studies
Management	Principles of Management	EMB 505 – Management /Marketing Concepts	EMB 405 – Management/ Marketing Concepts	Available through Office of Continuing Studies	Available - Register through Continuing Studies
Marketing	Principles of Marketing	EMB 505 – Management /Marketing Concepts	EMB 405 – Management/ Marketing Concepts	Available through Office of Continuing Studies)	Available - Register through Continuing Studies

Note: The Challenge Exam is available for students who feel their undergraduate studies have included content equivalent to that typically covered in the undergraduate courses shown in the second column above. The Challenge Exam is also available for students who may feel they

¹ EMB 500 level graduate prerequisite courses available online only for MBA students with graduate **status**. (*EMB 500 level prerequisite courses will be discontinued after Fall 2008.*)

² EMB 400 level undergraduate prerequisite courses available online for students with either graduate or undergraduate status. (*EMB 400 level prerequisite courses will be discontinued after Fall 2008.*)

³ See back of form for information about registering for Challenge Exams.

have had work experience and life experience that is the equivalent of the undergraduate prerequisite courses shown in the second column.

Students may register for any Challenge Exam through the Office of Continuing Studies and Outreach. The fee for the Challenge Exam is \$20. Follow these steps to register:

1. Go to the UNA webpage at www.una.edu .
2. Click on “Continuing Studies”.
3. Scroll down the list of offerings; click on “MBA Assessment Tests & Competency Courses”.
4. Scroll down to and click on the appropriate **Assessment Test**. (Economics, Accounting, Statistics, Management, Marketing, or Finance).
5. Register for the Assessment Test (not the course). The fee is \$20.
6. The Office of Continuing Studies and Outreach will provide you with instructions and a password (by email).
7. You can then go to the website given to you by Continuing Studies and Outreach and complete the online Challenge Exam.
8. The Challenge Exam should be taken **ONLY ONE TIME**. Should you take the exam a 2nd time, **ONLY THE FIRST SCORE WILL COUNT**.
9. If you make an **80** or better on the first taking of the Challenge Exam, you will have satisfied this MBA prerequisite.

If a student fails to make an 80 on the first taking of the Challenge Exam, he/she must satisfy the MBA prerequisite requirements by one of the following steps:

1. Complete the non-credit Continuing Education competency course and pass with a grade of 80 or higher. The exam following completion of the competency course may be attempted only two times. If you fail to make an 80 on the first attempt, be sure and work through the module again before taking the exam the 2nd time. The fee for the non-credit competency course is \$300 (*This allows you to take the course and exam two times*). Enroll in this course through the Office of Continuing Studies and Outreach at <http://www.una.edu/conted/mba.htm> or phone 256/765-4862.
2. Complete the appropriate online graduate level foundation course (EMB 501-EMB 505) and earn a grade of **C or better**. This option is available only for students who have already been admitted to the MBA program. **This option will no longer be available after Fall 2008.**
3. Complete the appropriate undergraduate level foundation course (EMB 401-EMB 405) and earn a grade of **C or better**. This option is available for students with graduate status or undergraduate status. **This option will no longer be available after Fall 2008.**
4. Complete the appropriate undergraduate course and earn a grade of **C or better**.