

**SHARED GOVERNANCE EXECUTIVE COMMITTEE  
MINUTES OF THE E-BUSINESS OF FEBRUARY 2, 2026**

In lieu of holding a Shared Governance Executive Committee (SGEC) meeting, items of business were e-mailed to the SGEC membership.

**Approval of the Minutes of the Meeting of January 20, 2026**

The minutes were approved on motion by Ms. Amy Thompson, second by Dr. Justin Carter, and unanimous consent.

**Information Item: Interim IRB Policy Pending Board of Trustees Approval on March 13, 2026**

The SGEC membership was informed of the following: the IRB policy which had been in place since 2013 was not in compliance with federal regulations; in September 2025, the Executive Council approved a new policy to be in effect as interim policy while it went through the shared governance review process so that the University would be consistent with federal requirements; and the policy has now been affirmed through shared governance and in consultation with the President's Office, it was confirmed that the policy remains as an interim policy for use until the Board of Trustees gives formal, final adoption in March at which time the "interim" designation will be removed.

**Faculty Senate Nomination of Dr. Sean Jacobson (CASE) as the faculty-at-large replacement for Dr. Kristy Oden on the Institutional Effectiveness Committee to complete the remainder of her original service term that expires in August 2026, due to Kristy's transition to a full-time administrative position on January 1**

Ms. Amy Thompson made a motion that was seconded by Dr. Justin Carter and unanimously approved to recommend to President Kitts the nomination of Dr. Sean Jacobson as the replacement for Dr. Kristy Oden on the Institutional Effectiveness Committee.

**Staff Senate Nomination of Heath Matlock (Enrollment Marketing and Digital Communications Staff) as the replacement for Mr. Sam Votaw on the Artificial Intelligence Committee to complete the remaining 1.5 years left of his service term that expires in August 2027**

Ms. Amy Thompson made a motion that was seconded by Dr. Justin Carter and unanimously approved to recommend to President Kitts the nomination of Heath Matlock as the replacement for Mr. Sam Votaw on the Artificial Intelligence Committee.

*Lauren Killen*

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Dr. Lauren Killen, Chairperson